



**Village of Lockland
Property Maintenance Division**

101 N. Cooper Avenue
Lockland, Ohio 45215
Phone (513) 761-1124
Fax (513) 761-4948

Vacant Foreclosed Property Registration

Within ten (10) business days of filing of a foreclosure action on residential property that is located within the Village and is vacant at the time of filing, the mortgagee or his authorized agent must submit a completed vacant, foreclosed property registration form. The Mortgagee is not required to submit a registration form if the property is occupied on the date of the initial filing of the foreclosure. However, the mortgagee must file this form within 10 days if the foreclosed property becomes vacant between the initial foreclosure filing and transfer to an unaffiliated third party during the foreclosure process.

REGISTRATION: Initial Registration _____ Renewal Registration _____

Property Address: _____

Book-Plat Parcel #: _____ **Date of Initial Foreclosure Filing:** _____

Registrant Contact Information

Any business entity and /or authorized agent provided must be registered with and located in the State of Ohio for the purpose of receiving notices of code violations and receiving process in any court proceedings.

Name: _____

Local Contact Person and Title: _____

Business or Home Address (no PO Box): _____

Phone Number: _____ **Fax Number:** _____

Email Address: _____

Fee Schedule

- | | |
|-------------------------------|-------|
| (1) INITIAL REGISTRATION FEE: | \$500 |
| (2) ANNUAL REGISTRATION FEE: | \$500 |
| (3) EXCEPTION FEE: | \$50 |

The mortgagee or agent of this building and undersigned does hereby certify that the information and statements given on the registration are to the best of his or her knowledge, true and correct.

Applicant's Signature _____ Date _____

**RETURN THIS REGISTRATION AND FEE TO THE VILLAGE CODE ENFORCEMENT OFFICER AT
THE ADDRESS ABOVE.**