



## Village of Lockland, Ohio Application for Commercial Solicitation

This application is for both commercial solicitation and charitable, religious, and/or political solicitation, including door-to-door solicitation and the distribution of documents, without permission to do so, on either private property or residences. Commercial solicitation is not permitted on public property and/or the public right-of-way. All regulations with regard to commercial solicitation can be found in the Lockland Code of Ordinances, Chapter 844.

**APPLICATION FEE: \$25.00 made payable to The Village of Lockland**

**This fee is due at the time of submittal of the application. It shall be paid to the Village Administrative Office, and will be used to cover the cost of investigation of the facts stated within the application.**

**1. Name, address, and telephone number of the organization/company:**

Organization: \_\_\_\_\_ Phone #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**2. Name and address of person directly in charge of solicitation:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
Permanent Address: \_\_\_\_\_ Apt. \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone Number: \_\_\_\_\_ Mobile Phone Number: \_\_\_\_\_  
Date of Birth (month/day/year): \_\_\_\_\_

Current address, if different from permanent address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Name of Supervisor: \_\_\_\_\_

Have you ever been convicted of any crime, misdemeanor, or violation of any municipal ordinance?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If "Yes", please explain the nature of the offense and penalty received:

\_\_\_\_\_  
\_\_\_\_\_

**3. Specific Area(s) where solicitation will take place in the Village of Lockland:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Specific Description of the nature of the business and goods to be sold, including the proposed method of delivery:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Number of agents and employees to be engaged in solicitation: \_\_\_\_\_**

**6. Please indicate the expected dates of solicitation: \_\_\_\_\_ to \_\_\_\_\_**

Commercial Solicitation shall not exceed 90 days; however, the Village of Lockland reserves the right to limit that solicitation period.

7. Please name any other community in which this organization has solicited in the past 3 years:

\_\_\_\_\_

8. Please list each solicitor to be included in this license individually on page 3.

9. If goods are to be sold, please include the location of the goods to be produced or manufactured at the time this application is submitted:

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

10. Please provide a photograph of the applicant, which has been taken within 60 days immediately prior to the date of the application. The picture shall be two inches by two inches, showing the head and shoulders of the applicant in a clear distinguishing manner.

11. Please be prepared to provide state-issued identification to the Village Administrative Office when submitting the application. A representative of the Village accepting the application will obtain a copy of this identification for inclusion as part of the application.

12. Please Note: If applicant is not a resident of the Village, or is a resident who is representing an organization whose principal place of business is outside of the State of Ohio, a surety bond in the amount of \$1,000 must be accepted and approved by the Mayor or his or her designee before the Village will issue an approved commercial solicitation license to the applicant.

All of the above statements are true to the best of my knowledge, information and belief. All questions have been answered, and if any change in fact, policy or method occurs subsequent to the date of this application, or the issuance of a permit, the applicant will notify the Village Administrative Office in writing within 24 hours after such a change.

Signed: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

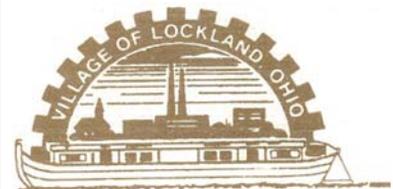
Chief of Police Endorsement: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Date Surety Bond Submitted, if Applicable: \_\_\_\_\_



**Door-to-Door Solicitation Permit Roster**

<b>Name:</b>	<b>D.O.B.:</b>	<b>Address:</b>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____
21.	_____	_____
22.	_____	_____
23.	_____	_____
24.	_____	_____

PLEASE ATTACH ADDITIONAL COPIES OF THIS SHEET IF NECESSARY

Group Leader: \_\_\_\_\_ Phone #: \_\_\_\_\_

Organization: \_\_\_\_\_ Date: \_\_\_\_\_