



Village of Lockland

Park and Facilities Rental Permit Application and Agreement

Date _____
 Your name (last) _____ (first) _____
 Street address _____ City _____ State _____ ZIP code _____
 Telephone (_____) _____ cell phone (_____) _____
 Organization (if applicable) _____
 Event name: _____ To use facilities and/or park at: _____
 Event date: _____ Time (from): _____ am/pm – (to) _____ am/pm
 How many people do you expect to attend this function(s)? _____

This permit is only for the use of the specific facilities and/or park marked below:

	Mon – Thurs	Fri - Sun
___ use of Richardson Park area only	\$35/day	\$45/day
___ use of large pavilion at Gardner	\$35/day	\$45/day
___ use of small pavilion at Gardner, Richardson, Whitaker	\$25/day	\$35/day
___ use of large pavilion at Gardner and diamond # _____	\$60/day	\$100/day
___ use of small pavilion and diamond # _____	\$50/day	\$90/day
___ use of diamond # _____	\$25/day	\$50/day
___ use of soccer field # _____	\$25/day	\$50/day
___ \$75/day for organized league teams up to a limit of 10-weeks		

You must pay the **nonrefundable permit fee, of \$ _____**, to the village prior to the issuance of the permit. Facilities will not be reserved until full payment has been made. There will be an additional \$40 charge for any returned checks. To reschedule, the permit holder must notify the Village at least 7 days prior to the event.

It is your responsibility to clean up the park and/or facility area, picking up and putting trash and garbage in trash containers. The park should be left in a clean and safe condition. If you use the park for more than one day, then you must clean the park every day that you rent it. If you fail to clean up the park, we will assess you \$50 for clean up done by the Village of Lockland.

This permit is a license and remains the property of the Village of Lockland. It may be revoked by the village or its agent for violation or unruly behavior by you or your guests.

By signing this document, you agree to follow all these rules, regulations, and/or restrictions governing park use. It is your responsibility to maintain an orderly function and provide adequate security, as required by the Lockland Police Department. You also agree to hold the Village of Lockland harmless against any and all claims, losses, damages, injuries, fines, penalties, costs, etc. arising out of or in any way connected with the use of the park and/or park facilities.

**Reminders: No glass bottles or containers are permitted in the parks!
 Parking and driving is only permitted on the designated paved parking areas-not on the walk path or any other area.**

By signing this application, you are agreeing to enforce the above restrictions and to have any approved permit on your person when the permitted event takes place.

 Signature of permit applicant/holder

 Date

 Village approval signature

 Date